



MEDICA CPD



# End of Life Care A Half Day Conference

Tuesday 17<sup>th</sup> April 2012, Glasgow

## COURSE AIMS AND OBJECTIVES

This half day conference aims to increase your knowledge and skills to ensure you are confident and competent in dealing with individuals and their families with palliative care, terminal illness and end of life care needs. The conference should be of particular interest to health and social care staff and others who require a greater understanding of this area.

## TEACHING AND METHODS OF LEARNING

All of our courses are led by key experts in their field who will make your learning interesting, informative and engaging. Learning will be delivered through:

- ❖ Presentation sessions
- ❖ Group work activity & role play
- ❖ Case studies
- ❖ Sharing good practice, and question & discussion sessions.

## COURSE DETAILS

**Date:** Tuesday 17<sup>th</sup> April 2012  
**Venue:** The Teacher Building, 14 St Enoch Square, Glasgow, G1 4DB  
**Time:** The course will start promptly at 1.00pm and finish at approximately 4.30pm.  
Delegates are asked to register between 12.30 - 1.00pm  
**Cost:** £87.00 + vat including refreshments  
All delegates will receive a Certificate of Attendance

## 3 EASY WAYS TO REGISTER:

- ❖ Complete the registration form & return by post to:  
Medica Cpd Ltd, Caledonia Business Centre, Evanton Drive, Glasgow, G46 8JT
- ❖ Register online at [www.medicacpd.com](http://www.medicacpd.com)
- ❖ Register by phone by calling 0141 270 8098 / 07966 561474

<b>PROGRAMME</b>	
<b>1230 - 1300</b>	<b>WELCOME &amp; REGISTRATION</b>
<b>1300 - 1325</b>	<p><b>INTRODUCTIONS &amp; NATIONAL PERSPECTIVE ON END OF LIFE CARE</b></p> <ul style="list-style-type: none"> <li>❖ Introduction to the afternoon</li> <li>❖ Importance of end of life care &amp; what it means in a national context?</li> <li>❖ Opportunity to address participants own needs &amp; concerns</li> <li>❖ Q &amp; A Session</li> </ul> <p>This session will be led by Jacquie Lindsay, Hospice Lecturer, St Margaret of Scotland Hospice, Clydebank</p>
<b>1325 - 1415</b>	<p><b>GOOD PRACTICE, SUPPORTING PATIENTS, FAMILIES &amp; CARERS IN PREPARATION FOR AND AFTER DEATH</b></p> <ul style="list-style-type: none"> <li>❖ General principles of end of life care</li> <li>❖ What you need to know about advanced care planning? <ul style="list-style-type: none"> <li>➤ The dying phase</li> <li>➤ Identification of individual wishes</li> <li>➤ Care preferences</li> <li>➤ Practicalities</li> </ul> </li> </ul> <p>Jacquie Lindsay (As above)</p>
<b>1415 - 1430</b>	<b>REFRESHMENT BREAK</b>
<b>1430 - 1545</b>	<p><b>DEVELOPING STRONG COMMUNICATION SKILLS</b></p> <ul style="list-style-type: none"> <li>❖ Developing effective, straightforward, sensitive &amp; open communication skills between carers, patients &amp;/or families</li> <li>❖ Active listening skills</li> <li>❖ Conversations on end of life &amp; when to start them</li> <li>❖ Emotional loss &amp; bereavement issues</li> </ul> <p>This session will be led by Mary Lappin, University Teacher, University of Glasgow, School of Education, Creativity, Culture &amp; Faith</p>
<b>1545 - 1630</b>	<p><b>CARRYING OUT END OF LIFE CARE</b></p> <ul style="list-style-type: none"> <li>❖ Ensuring support for patient &amp; carer</li> <li>❖ Ethical &amp; legal issues to consider</li> </ul> <p><b>CARE AFTER DEATH</b></p> <ul style="list-style-type: none"> <li>❖ Understanding what happens after a person dies &amp; what procedures should be followed</li> <li>❖ Care &amp; support of carer &amp; family after death</li> </ul> <p>The session will be led by Reverend David Mitchell, University Teacher, University of Glasgow, Nursing &amp; Health Care School</p>
<b>1630</b>	<b>APPROXIMATE FINISH</b>

# REGISTRATION FORM

## End of Life Care Mini Conference Tuesday 17<sup>th</sup> April 2012, The Teacher Building, Glasgow

Please fill in the form and post to: Carolyn Fraser, Medica Cpd Ltd, Caledonia Business Centre, Evanton Drive, Glasgow, G46 8JT

### YOUR DETAILS

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Job Title: \_\_\_\_\_

Organisation: \_\_\_\_\_

Email (required): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Special diets/mobility: \_\_\_\_\_

How did you hear about the conference? \_\_\_\_\_

Confirmation of your registration and further details will be sent by email. If you would prefer to receive confirmation by post please tick this box. If you do not receive confirmation of your booking within 10 days please call 079 6656 1474 or email Carolyn@medicacpd.com

### Payment - £87.00 + vat

(Vat Registration nos: 131 3638 40)

**It is the responsibility of the delegate to ensure payment is made prior to attendance of the event. (Please tick appropriate box)**

**By Cheque:** I enclose a cheque for the appropriate amount made payable to "Medica Cpd Ltd". Please send cheque with the complete form to the address above.

**By Credit Card:** Please book online at [www.medicacpd.com](http://www.medicacpd.com)

**By Invoice:** Please send invoice to –

**Invoice address (If different from the delegates address)**

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_

Purchase order number (if relevant) \_\_\_\_\_

An invoice will be sent to the appropriate person by email. If you would prefer to receive confirmation by post please tick this box.

**Payment is due 30 days from invoice date or before the event date (whichever comes sooner).  
Confirmation will only be issued when payment of invoices are received in full, early registration is essential for invoices.**

**Group Bookings** - Please call Carolyn on 0141 270 8098/079 6656 1474

It's advisable to book as soon as possible as places are restricted.

**Terms and Conditions** 1. Your registration constitutes a legally binding agreement. Payment must be received before the event. 2. Cancellation policy: Cancellations will only be accepted in writing. A refund, less an administration charge of £25.00 will be given to all cancellations received before the 14<sup>TH</sup> February 2012. After this date the full fee is payable, regardless if the delegate attends or not. Substitutions can be made if we are notified up to 3 days before the event. "No shows" on the day are liable for the registration fee. 3. The organisers reserve the right to change the programme, speakers and venue as required. 4. In the unlikely event that we have to cancel the event we will issue a refund for the registration fee. We are not responsible for any other costs.

**Data Protection** The personal data that you supply during the registration of these events will be entered into a database and used by the conference organisers to manage your registration and attendance. Unless you advise to the contrary, in writing and in advance to the Conference Organiser, your name and affiliation may be made available in a list of delegates to both attendees at, and the sponsor(s) of the events. The personal data in the database will be retained by the Conference Organisers unless requested in writing, and may be used to inform you about other appropriate services and events that may be organised in the future.

**Medica Cpd Ltd**

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Registered in Scotland No: SC404764

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